

## **LEISURE CONTRACT MANAGEMENT SCRUTINY PANEL - SUGGESTED TERMS OF REFERENCE**

To learn from the recent experience at Meadowlands and to satisfy itself that the Council:

1. has had a Contract in place with the Leisure Provider that makes it absolutely clear who has responsibility for repairs and maintenance of the building, plant and equipment;
2. has been fulfilling its obligations under the Contract and its responsibilities under Health & Safety legislation;
3. has had suitable arrangements in place to monitor the Leisure Provider to ensure that the buildings, plant and equipment are being maintained safely and according to the terms of the Contract;
4. has established who is responsible for the costs of temporary closure, the interim boiler replacement and the longer term renewal of the boilers within the terms of the Contract.
5. has a scheduled long term repair and replacement programme in place and that suitable capital and revenue provision is made to fund the programme;
6. has used its recent experience and applied any lessons across the range of facilities it manages/owns.

The Panel to be made up of Members from Audit and Overview & Scrutiny Committees; all three political groups represented, excluding Members that have previously been involved in the Contract or the Asset Management Group (on the basis that they may be invited to give their views to the Scrutiny Panel) plus serving Officers and former Officers where they agree to attend.

Tracy Winser, Corporate Director, to support the Group.  
Scrutiny to Report to Council on 17 April 2012.

Richard Sheard  
5 March 2012

